

SBMS Status

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SIXTY YEARS
OF DISCOVERY
1947-2007

BROOKHAVEN
NATIONAL LABORATORY

Agenda

- Document Status
- Requirements Management: Contract Mapping
- SBMS Oversight/Advisory Committee
- SBMS Improvements

Document Status

The screenshot shows a Windows Internet Explorer browser window displaying the SBMS (Standards-Based Management System) website. The address bar shows the URL <https://sbms.bnl.gov/>. The browser's toolbar includes various icons for navigation and search. The website's header features the Brookhaven National Laboratory logo and the title "Standards-Based Management System (SBMS)". A navigation menu lists links such as "Home Page", "Forms", "Contact List", "SBMS Instructions", and "Help Desk". On the left side, there is a sidebar with a search bar and a list of "My Favorite Documents". The main content area is highlighted with a red circle, containing a green box with the text "Document Status Report" and a sub-link "Check the status of documents being developed, reviewed, or approved." Below this, the "Welcome to SBMS" section provides information about the system's purpose. The "Search Titles by Alphabetical Listing" section displays a list of links categorized by letter (A through Z). The "Browse Titles" section shows a list of links under the letter 'A'.

SBMS, Standards-Based Management System - Windows Internet Explorer

File Edit View Favorites Tools Help

Search Web

Google

Go

1783 blocked

Settings

BNL Contract Mapping Report

BNL SBMS, Standards-Based ...

Standards-Based Management System (SBMS)

BROOKHAVEN NATIONAL LABORATORY Home

SBMS: Home Page | Forms | Contact List | SBMS Instructions | Help Desk

search SBMS

Go

More search options

My Favorite Documents

Site Details

Updates to SBMS

Subscription Service for Change Notification

Tools for Managing Requirements

Product Development

Frequently Asked Questions

Laboratory-Wide Information

Facility Use Agreements

Lessons Learned

Management Systems

Program Descriptions

Standards of Performance

Laboratory Organization Chart

BNL Policies

BNL Mission and Vision

SBMS Document Hierarchy

Document Status Report

Check the status of documents being developed, reviewed, or approved.

Welcome to SBMS

SBMS delivers Lab-wide policies and procedures that BNL needs to support a compliant requirements management program.

Search Titles by Alphabetical Listing:

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

There are two types of site-wide procedures on SBMS. Procedures that are

- Reviewed, approved, and have [full functionality and features](#)
- Reviewed, approved, and have [limited functionality and features](#)

Browse Titles

A

- [Accelerator Safety](#)
- [Animal Research](#)
- [Asbestos](#)

N

- [Natural Hazards in the Environment](#)
- [NEPA & Cultural Resource Evaluation](#)
- [Noise and Hearing](#)

Local intranet

100%

start

Inbox - Micr...

SBMS, Stand...

http://www...

Microsoft Po...

https://sbms...

9:07 AM

Document Status (cont.)

- 7 Documents: with SME for Approval
- 5 Documents: SBMS expecting to receive drafts
- 18 Documents: Drafts Overdue: Expired due dates (some dating back to February 2005)

Requirements Management: Contract Mapping Report

Lanny Bates

MS	Percent Completed	Total #	To Be Completed	Completed
Administrative Support	0%	3	3	0
Facility Operations	0%	2	2	0
Real Property Asset Management	0%	1	1	0
Security	100%	2	0	2

Michael Bebon

MS	Percent Completed	Total #	To Be Completed	Completed
Acquisition Management	25%	8	6	2
Property Management	50%	2	1	1
Standards-Based Management System	0%	1	1	0

Gregory Fess

MS	Percent Completed	Total #	To Be Completed	Completed
Legal	50%	12	6	6

Doon Gibbs

MS	Percent Completed	Total #	To Be Completed	Completed
Science and Technology Program Management	14%	7	6	1

George Goode II

MS	Percent Completed	Total #	To Be Completed	Completed
Environmental Management System	100%	1	0	1

Affected Management System Stewards are requested to complete ROD's for all contract clauses not currently captured in the Requirements Management System.

Requirements Management: Contract Mapping (cont.)

John Hauser				
MS	Percent Completed	Total #	To Be Completed	Completed
Financial Management	31%	32	22	10

William Hempfling				
MS	Percent Completed	Total #	To Be Completed	Completed
Human Resources	0%	7	7	0

Pat Looney				
MS	Percent Completed	Total #	To Be Completed	Completed
Integrated Planning	0%	5	5	0
Intellectual Property	100%	1	0	1
Work for Others	0%	2	2	0

Margaret Lynch				
MS	Percent Completed	Total #	To Be Completed	Completed
Communications, Government, Community Relations and Education	0%	2	2	0

Legend				
Completed	Needs Attention	Concerns/Past Due		

SBMS Oversight/Advisory Committee

- Requested by the Science Council
- This will be a process approval body, not a document approval body.
- Working with DDO/DDS on scope & direction
- Small Group: 4-5 members to be approved by the DDS. Additional attendees as required.
 - 3 Science Chairs
 - Co-chair
 - SBMS Manager

SBMS Oversight/Advisory Committee-Objective

- Monitor and make recommendations on institutional processes so that they are useful and realistic for line organizations
- Provide strategic direction to working groups of SMEs in developing efficient and effective processes that are in line with operational needs and laboratory strategic objectives
 - Aid in setting priorities, help resolve issues, and provide support, guidance, and direction
 - The Committee will ensure reporting out to Science & Management Councils

SBMS Improvements

- Based on inputs/suggestions from User Community during a series of meetings conducted by the SBMS office in 2007. Some of the improvements are:
 - Re-designed, more organized SBMS Home Page
 - Create a more consistent Terms & Definitions feature
 - Better Search Function: Using BNL specified keywords
 - Reorganized left navigation (includes links to ATS, ESS&H Policy and Prime Contract)
 - Searchable Forms Page
 - more

Redesigned SBMS Home Page

The screenshot displays the redesigned SBMS Home Page. At the top, a dark red banner contains the title "Standards-Based Management System (SBMS)" on the left and the "BROOKHAVEN NATIONAL LABORATORY Home" logo on the right. Below the banner is a navigation bar with links: "BNL: Departments | Science | ESS&H | Newsroom | Administration | Visitors | Directory".

On the left side, there is a search box labeled "search SBMS" with a "Go" button and a link to "More search options". Below this is a vertical menu with the following sections and links:

- SBMS Tools**
 - Developing/Revising Documents
 - Managing Requirements
- SBMS Information**
 - BNL Policies
 - Facility Use Agreements
 - Lessons Learned
 - Management Systems
 - Program Descriptions
 - SBMS Document Hierarchy
 - Standards of Performance
- Laboratory-Wide Information**
 - Assessment Tracking System
 - BNL Home
 - BNL Site Index
 - ESS&H Policy
 - Prime Contract

The main content area is divided into several sections:

- Welcome to the SBMS Web site.** This site provides staff with the requirements, procedures, and policies they need for working safely and compliantly. If you have ideas for improving this site, send them to the [SBMS Help Desk](#).
- Subject Areas by**
 - [Alphabetical Listing](#)
 - [Categories](#)
 - [Management System](#)
 - [My Favorite Documents](#)
- Content Updates**
 - [What's New](#)
 - [Subscribe to Updates](#)
 - [Revision History](#)
 - [SBMS Document Status](#)
- Contacts**
 - [Contact List](#)
 - [Management System](#)
 - [Subject Matter Experts](#)
 - [SBMS Help Desk](#)
- MS Steward Tools**
 - [Documents by Management System](#)
 - [Management System Contact List](#)
 - [Requirements Management Tools](#)
- Requirements Management**
 - [Requirements Management Tools](#)
 - [ROD Details](#)
 - [ROD Actions](#)
 - [Variances](#)
- More SBMS Resources**
 - [BNL Manuals](#)
 - [Forms](#)
 - [Glossary/Definitions](#)
 - [Keywords](#)
- Reports**
 - [SBMS Document Status](#)
 - [Requirements Reports](#)
 - [Documents Due for Periodic Review](#)
- Help**
 - [SBMS Help Desk](#)
 - [SBMS Instructions](#)
 - [Frequently Asked Questions](#)
 - [Can't View PDFs?](#)
 - [Search Tips](#)

A large, diagonal "Coming Soon" watermark is overlaid across the center of the page. The browser's status bar at the bottom shows "Local intranet" and "100%".

Questions/Comments?